

EXTRACT

MEMORANDUM

~~SECRET~~  
**CONFIDENTIAL**

(SD)  
EXTRACT

23 October 1957

25X1A6a

To: Chief of Station, [REDACTED]  
From: Chief, [REDACTED] Audit Unit 25X1A6a  
Subject: Report of Audit Inspection [REDACTED], 12 May 1958 25X1A6a  
to 21 October 1957

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AUDIT COMMENTS

4. We found the Station's financial and property records generally current, accurate and conforming to applicable instructions. The only subjects which we feel need attention are discussed in the following paragraphs.

5. Two air conditioners were purchased locally for the Chief of Station's living quarters as evidenced on Voucher # D-4 of the Station's July 1957 summary financial accounting. There is no written authority in Station files for these "controlled" items. We assume this question has also been raised by the Headquarters certifying officer in his audit of cited financial accounting, but notice of it has not been received at the Station to date. The Chief of Station indicated he was given oral permission for this purchase, by the Logistics Section of NEA Division prior to his departure from Headquarters in May 1957. We do not question the need for air conditioners in this area; [REDACTED] apparently provides them in some cases. However, due to the control exercised by KUBARK over purchase and use of air conditioners, the auditor recommends that Headquarters provide [REDACTED] Station with written authority. 25X1A6a

6. We found one camera (Zeiss Ikon, Contaflex-2.8) in Station Stock which is not listed either on Station property records or the current consolidated memorandum receipt. It was included on the Station's Receipts Report, which should be attached to the next consolidated memorandum receipt returned to Headquarters.

ACTIONS REQUIRED

7. The matters discussed in this report which require administrative action are summarized as follows:

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Class. Changed To:	TS S ①
Auth:	HR 70-2
Date:	10/22/78
By:	3R

Action by the Station

25X1C4a

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a. Report the camera, which was found [REDACTED] to Headquarters as described in paragraph 6.

Action by Headquarters

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\* b. Provide [REDACTED] with written authority for the two air conditioners referred to in paragraph 5.

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